

FAYETTEVILLE STATE UNIVERSITY

MINUTES

BOARD OF TRUSTEES' MEETING

Multipurpose Room, Rudolph Jones Student Center

Tuesday, June 6, 2006

1:30 p.m.

The Fayetteville State University Board of Trustees convened on Tuesday, June 6, 2006, at 1:30 p.m. in the J. C. Jones Board Room in the Chesnutt Library. Chairman Nathan Garrett presided.

Chairman Garrett stated per the Fayetteville State University Board of Trustees Bylaws and a quorum being present that the Bylaws may be suspended for this meeting ONLY by consent of two-thirds of the members present. Regular meetings of the Board of Trustees are as follows: the fourth Thursday in September; the second Thursday in December; the fourth Thursday in March; and the second Thursday in June. The meeting date had to be changed (from June 8, 2006 to June 6, 2006) because of a conflict in Chancellor Bryan's schedule.

Trustee Griffin made a motion to suspend the Bylaws for today's meeting. Trustee Brown properly seconded the motion. *The motion carried.* Chairman Garrett officially called the meeting to order. Trustee Wright delivered the invocation.

ROLL CALL

The following trustees were in attendance: John Brown, Jr.; Gloria Carter; Jerry Dean; Shirish Devasthali; Nathan Garrett; John Griffin, Jr.; Juanita Pilgrim; Stephen Raper; Sylvia Ray, and Roosevelt Wright. Trustees Catherine LeBlanc and Michael Todd were absent.

SWEARING –IN CEREMONY

The oath of office was administered to newly-appointed Trustee, Keisha Robinson, by Ms. Wilma Thorpe, Fayetteville State University staff notary public. Chairman Garrett welcomed Trustee Robinson and asked that the minutes reflect that while Trustee Robinson was not present during roll call, she was now present.

APPROVAL OF MINUTES

It was moved by Trustee Carter and properly seconded by Trustee Griffin that the minutes of the special called meeting on May 8, 2006, and the regular board meeting on March 23, 2006, be accepted as printed and distributed. *The motion carried.*

## COMMITTEE REPORTS

### Academic Affairs and Personnel Committee – Trustee John Griffin, Chair

Trustee Griffin stated that the meeting was very informative. Dr. Juliette Bell, Provost and Vice Chancellor for Academic Affairs shared numerous accomplishments that have transpired in the division during the past year.

Comparative data for graduates for 2005-2006 was furnished. It was also noted that six open searches are being conducted to include the Associate and Assistant Vice Chancellors for Academic Affairs; Associate Vice Chancellor for Research; and deans for the School of Business and Economics, School of Education, and the College of Basic and Applied Sciences.

Numerous programs were presented that were approved by the Board of Governors (BoG) on June 1, 2006, to include the BS in Criminal Justice (online), BS in Sociology, and BS in Psychology. Fire Science and Art Education will be presented to the BoG on June 9, 2006. (See Agenda Item 3-A)

Ms. Tendai Johnson presented a report on the university's strategic plan. The plan has gone from seven (7) priorities to twelve (12) priorities as mandated by the President of the University System. (See Agenda Item 3-B)

### Audit Committee – Trustee Stephen Raper, Chair

A draft Audit Committee Charter was presented to the committee which was reviewed and discussed. The committee asked for clarification on a couple of points to be sure that we were in full accord with General Administration. Mr. George Sullivan, Internal Auditor for the university, will obtain that information and will provide it to the committee at a later date. (See Agenda Item 8-A)

The committee also received an Internal Audit Plan for 2006-2007 submitted by Mr. Sullivan and his staff. The committee reviewed and discussed the plan. The plan was approved. (See Agenda Item 8-B)

### Business and Finance – Trustee John B. Brown, Chair

A financial update to include an overview of the budget was provided by Ms. Lisa Shirley, FSU Budget Director. From July 1, 2005 to April 30, 2006, the university has collected approximately \$9.5 million or 56 percent of the receipts and spent \$4.4 million or 76 percent of the total authorized budget. (See Agenda Item 4-A)

The committee received an update on Capital Projects given by Mr. Stan Douglas, Associate Vice Chancellor for Facilities Maintenance. The capital projects are 80 percent complete, and Mr. Douglas provided an update on where we stand with the remaining projects.

Mr. Douglas also provided information on historically underutilized business participation that was requested at the March 23, 2006, Board of Trustees meeting. The report indicated that 23.5 percent of HUB participation was there for bond projects and 36.2 percent for non-bond projects. Chairman Brown indicated that this was extremely good in that it exceeds the state's goal of 10 percent.

The timeline for completing the renovation of University House was discussed. It is anticipated that construction will begin in January 2007 and completion will occur in July 2007.

Mr. Douglas provided an update on where the university stands in completing a master plan. It appears that very good progress is being made in an effort complete it. The committee asked that the university staff committee, in conjunction with the architects of the master plan, accelerate the timeline.

The committee entertained one action item. Mr. Joe Austin, FSU Business Manager, presented a report that outlined the need to move the current bookstore from its current location (approximately 3,000 feet) to a new location (approximately 5,000 feet) that is yet to be determined. The committee recommends to the full board that the university staff be authorized to enter into a lease to acquire 5,000 net usable square feet of sales, storerooms, and office space for the university book store. A motion was made by Chairman Brown that they accept the recommendation of the committee. The motion was accepted by the committee. Per *Roberts Rules of Order*, the motion does not acquire a second.

Audit Committee - Trustee Stephen Raper, Chair

Chairman Garrett stated that the Internal Audit Plan was not approved by the full board when presented during the Audit Committee report. Chairman Garrett asked Trustee Raper, Chair of the Audit Committee, to give the full board an overview of the Internal Audit Plan. After a thorough overview of the plan, Trustee Raper recommended to the Board that they approve the Internal Audit Plan for 2006 - 2007 as presented by the Audit Committee. Chairman Garrett made a motion to approve the 2006 - 2007 Internal Audit Plan. Trustee Brown seconded the motion. *The motion carried.* (See Agenda Item 8-B)

Institutional Advancement – Trustee Nathan Garrett, Chair

A division update was provided by Ms. Mary Bailey, Interim Vice Chancellor for University Advancement. University Advancement has added four new personnel to the division: Kindra Dunlap, Sommer Kuhlman, Chad Locklear, Sr., and Darlene McAllister.

Fundraising efforts for 2005 – 2006 yielded a total of \$1,245,460. There was increased participation by alumni, faculty, and staff. The committee set a goal of \$2 million for 2006 – 2007. Several ways were cited to achieve this goal.

Trustee Governance – Trustee Gloria Carter, Chair

The Trustee Governance Committee entertained two items—the first being the recommendation of Dr. W. T. Brown as Trustee Emeritus. Trustee Carter explained the criteria to become a Board of Trustee Emeritus. After citing the criteria, Trustee Carter submitted to the Board the recommendation of the committee that Dr. W. T. Brown, former member of the Board of Trustees, be named Trustee Emeritus of the Board of Trustees. Chairman Garrett made a motion to approve the recommendation, and it was properly seconded. *The motion carried.* (See Agenda Item 7-A)

Trustee Carter indicated that a self-evaluation survey for all Board members was provided under Agenda Item 7-B. She asked that the survey be completed and returned to her or Ms. Suzetta Perkins by June 30, 2006. Chairman Garrett stated that survey will be an indicator of what each member feels about his service to the Board. Trustee Carter further stated that the survey is not only geared toward the direction of the university but is in conjunction with the twelve priorities mandated by the Office of the President at General Administration. The results of the survey and points addressed by the survey will be compiled and given at the Board of Trustees Retreat that has yet to be scheduled. The survey can be submitted anonymously.

#### CHANCELLOR'S REPORT

Chancellor Bryan's report contained three main foci: a celebration of a national athletic championship, efforts to enhance the quality of the FSU workplace, and faculty accomplishments during the 2005-2006 academic year.

Chancellor Bryan applauded the Fayetteville State University men's golf team for capturing the 2006 PGA Division II National Minority Golf Championship in Port St. Lucie, Florida. This is the third title won by Coach Raymond McDougal and the golf team. Chancellor Bryan acknowledged Coach McDougal and each member of the team that was present—John Azzarelli, Brandon Smith, and Brent Snipes. It was noted by Chancellor Bryan that Ian Milner became the second FSU student-athlete to win an individual national championship. Last year, FSU student-athlete John Azzarelli won the National Minority Medalist honor.

In an ongoing effort to enhance the quality of the FSU workplace, the Campus Quality Survey (CQS) was administered to employees and completed by 401 people or 50 percent of our employees. The results of the survey indicated that employee satisfaction has increased, although improvement is still needed.

The 2006 CQS results marked the third consecutive year that the Chesnutt Library, Facilities Management, and Information Technology and Telecommunications Services have been ranked in the top five for their commitment to exemplary service. They were honored at the university's Family Fun Day on May 15, 2006, that included faculty, administration, AND staff.

Chancellor Bryan shared that as a result of the survey, effective interdepartmental communication and employee-reward systems continue to present challenges to FSU. Ongoing studies are being conducted, and in response to the Employee-Rewards Committee's recommendations, the first annual Staff-Recognition Awards Program will be introduced at the end of the next academic year. This committee is made up of administrators and staff members.

FSU conducted a salary-equity study. As a result of the study, Chancellor Bryan raised the salaries of the lowest-paid FSU employees during the 2005-2006 fiscal year. Chancellor Bryan has made a commitment to continue to raise salaries as funds become available.

Chancellor Bryan praised the efforts and performance of our faculty members and highlighted their many accomplishments. Dr. Inder Nijhawan who is a Professor in the Department of Economics and Director of the FSU Economic Education Center and prize-winning author

Carole Boston Weatherford of the Department of English and Foreign Languages personally shared their accomplishments and activities during the 2005-2006 academic year.

#### STUDENT UPDATE

Newly sworn-in Trustee Keisha Robinson spoke about the extraordinary opportunity to serve the university in the capacity of Student Government Association (SGA) President and as a member of the Board of Trustees, committing herself to working honorably on the Board. She brings a willingness to learn, desire to change, and a passion to represent Fayetteville State University and its students.

Trustee Robinson stated that she and the SGA will be instrumental in initiating a student speaker series; cultivating a Hometown Club, which was started by former SGA President and ex-officio Board member Jerry Wilson; continue to have Leadership Conferences; and become involved in political and international issues. Trustee Robinson looks forward to being a part of the Board.

#### CLOSED SESSION

A motion was made by Trustee Carter to go into closed session to consider the qualifications, competence, performance, character, fitness, and conditions of appointment of an individual public employee; or prospective public employee. The motion was properly seconded. *The motion carried.*

#### OPEN SESSION

Trustee Griffin, Chair of the Academic Affairs and Personnel Committee, made a motion for the Board to approve the candidates recommended by Chancellor Bryan for promotion and to amend the contract of the Head Football Coach. Chairman Garrett entertained the motion. *The motion was properly seconded and carried.*

#### ANNOUNCEMENTS

Chairman Carter asked that members of the Board consider a date in August for the Board of Trustees retreat.

#### ADJOURNMENT

The meeting was adjourned.

Respectfully submitted,

Gloria M. Carter, Secretary

Suzetta M. Perkins, Recorder

