Delegate

General Description
Every delegate shall be a permanent staff member of the institution he or she represents. Delegates are advisory and working members of Assembly that are constituted to provide input gathered from their respective staff organizations. They are elected by their staff organizations and have authority limited to their voting rights in assembly to study and recommend courses of action introduced by their organization, other staff assembly delegates, executive committee and/or members of all standing committees of the Assembly. In addition, they must participate in activities, serve on a standing committee and attend the four yearly meetings of the Staff Assembly. Every delegate shall be a permanent staff member of the institution he or she represents.

Term
Terms of delegates shall be one year in length and begin on July 1st of each year and shall be staggered to assure continuity of representation. Assembly delegates shall serve through June 30th or until their successors are elected.

Specific Duties and Responsibilities
- Facilitate communication between campus staff organization and Assembly
- Serve on at least one standing Committee
- Attend quarterly meetings
- Attend any special meeting called by the chair of Staff Assembly
- Participate in Assembly activities

Qualifications
- Active member of their Staff organization at the time of election.
- Committed to serving the common interests of their organization and of Staff Assembly.

Time Commitment Required
- Committee appointment – approximately 1 per month
- Staff Assembly Activities – approximately 10 hrs per year
- Quarterly meetings – 4 per year @ approximately 8 to 12 hours each

Expense Policy
It is the policy of the Assembly to reimburse the delegate for all quarterly meeting-related travel, according to established travel guidelines by OSP and General Administration consent.