



UNC GA Human Resources New Employee Orientation Dates and Paperwork Deadlines

Subject to the Human Resources Act (SHRA) Employees

New Employee Orientation	Employment Effective Date	Deadline for New Hire Form to be submitted to Human Resources NO LATER than 5:00 PM	Bi-Weekly Pay Period Begin Date	Biweekly Pay Period End Date	Payday
7/12/2016	7/12/2016	7/5/2016	7/11/2016	7/24/2016	8/5/2016
7/26/2016	7/26/2016	7/19/2016	7/25/2016	8/7/2016	8/19/2016
8/9/2016	8/9/2016	8/3/2016	8/8/2016	8/21/2016	9/2/2016
8/23/2016	8/23/2016	8/17/2016	8/22/2016	9/4/2016	9/16/2016
9/6/2016	9/6/2016	8/30/2016	9/5/2016	9/18/2016	9/30/2016
9/20/2016	9/20/2016	9/13/2015	9/19/2016	10/2/2016	10/14/2016
10/4/2016	10/4/2016	9/27/2016	10/3/2016	10/16/2016	10/28/2016
10/18/2016	10/18/2016	10/11/2016	10/17/2016	10/30/2016	11/11/2016
10/31/2016	10/31/2016	10/24/2016	10/31/2016	11/13/2016	11/23/2016
11/15/2016	11/15/2016	11/8/2016	11/14/2016	11/27/2016	11/9/2016
11/29/2016	11/29/2016	11/22/2016	11/28/2016	12/11/2016	12/23/2016
12/13/2016	12/13/2016	12/6/2016	12/12/2016	12/25/2016	1/6/2017

Exempt from the Human Resources Act (EHRA) Employees

New Employee Orientation	Employment Effective Date	Deadline for New Hire Form to be submitted to Human Resources NO LATER than 5:00 PM	Monthly Pay Period Begin Date	Monthly Pay Period End Date	Payday
7/12/2016	7/12/2016	7/5/2016	7/1/2016	7/31/2016	7/29/2016
7/26/2016	7/26/2016	7/19/2016	7/1/2016	7/31/2016	7/29/2016
8/9/2016	8/9/2016	8/3/2016	8/1/2016	8/31/2016	8/31/2016
8/23/2016	8/23/2016	8/17/2016	8/1/2016	8/31/2016	8/31/2016
9/6/2016	9/6/2016	8/30/2016	9/1/2016	9/30/2016	9/30/2016
9/20/2016	9/20/2016	9/13/2015	9/1/2016	9/30/3016	9/30/2016
10/4/2016	10/4/2016	9/27/2016	10/1/2016	10/31/2016	10/31/2016
10/18/2016	10/18/2016	10/11/2016	10/1/2016	10/31/2016	10/31/2016
10/31/2016	10/31/2016	10/24/2016	11/1/2016	11/30/2016	11/30/2016
11/15/2016	11/15/2016	11/8/2016	11/1/2016	11/30/2016	11/30/2016
11/29/2016	11/29/2016	11/22/2016	12/1/2016	12/31/2016	12/23/2016
12/13/2016	12/13/2016	12/6/2016	12/1/2016	12/31/2016	12/23/2016

New Employee Orientation Dates for the 2017 calendar year will be shared with supervisors in October 2016.